



## **Minutes of the Kelbrook & Sough Neighbourhood Plan Steering Group**

Meeting no 33

Date and time: 9 June 2021 at 10.30.

Venue: Village Hall

Attendees:

Debbie Richardson (Chair), Garry Wilson, Val Kimberley, Eddy Taylor, Audrey Wilson

Apologies Christine Wheatley, Alan Wheatley

33.1 The previous minutes were approved. Proposed by G Wilson and seconded by D Richardson.

33.2 Actions from Minutes – see separate document on updated actions

33.3 DR gave all a warm welcome, this being the first physical meeting since the pandemic

33.4 Various documents have been produced in Draft.

Draft Character Assessment. Feedback from the group is very positive, as the document captures the essence of Kelbrook and Sough.

Draft Neighbourhood Plan Most of the plan policies are in place with some corrections/clarifications to do.

Draft Site Methodology is mostly done with a few key areas

Draft Screening Report needs to be reviewed.

33.5 Action 31.1 DR has circulated the Methodology for Site Assessments. No comments have been received. There was discussion about how to move this forward since we did not formally put out a call for sites. ACTION 33.1 DR and ET to ask Pendle Planning when they get a meeting.

33.6 DR has received the title numbers from Land Registry but they do not appear to be correct. Two sites at two different location have the same title number (which is waiting for first registration). The other title number corresponds to a farm that does not own the field. VK to contact Mrs Horsfield at Sunny Bank who owns the land (we think) to see what the position is (Action 31.3).

33.7 The key issue to be resolved is around the housing numbers. There was a discussion around the timing of Pendle Local Plan 2 but it was decided that the Steering Group could not wait until this has been completed before continuing so we need a different approach to recommending sites for housing. In the Pendle Local Plan 1 (Strategy) ,it states that 'housing development within the village will only meet the requirements of the villagers'

The group is agreed that the Neighbourhood Plan will recommend the Cob Lane site and the site off Dotcliffe Road however, with the current (Local Plan 1) numbers this would not be sufficient housing. The other alternative sites were discussed and it was agreed that, if we had to provide more housing than could be accommodated by the two sites, the best option would be the field behind Church Lane despite this field being a green field and could accommodate more houses than are required. This would have the additional impact on the character of Kelbrook village and would increase car traffic significantly at a time of when a climate emergency has been declared and all efforts to reduce traffic should be taken. ACTION 33.1 DR and ET to discuss alternative approaches with Pendle Planning



## Kelbrook and Sough Parish Neighbourhood Plan Steering Group – Minutes

33.8 Some of the sites that were originally considered will be removed because, in the Site Methodology, we have determined that only sites that are adjacent to existing development will be considered. This results in the removal of 2 sites from the list and a further site is removed because we are proposing that this site should be a local green space.

33.9 The next steps are to complete the various documents that have been created in draft. DR pointed out that the list of Green spaces has not been referenced in the Plan and appears to have got lost. ACTION 33.2 DR to add the additional green spaces to her list and circulate to everyone. ACTION 33.3 GW to obtain the list of green spaces from Christine Durance.

33.10 For planning purposes, ET provided a verbal overview, of what will take place once we have a draft Plan. Since this is a Parish Council led Plan they need to agree and understand the decisions and the reasons why different sites have been proposed. ACTION 33.4 DR to give a presentation to the Parish Council, possibly at their August meeting.

We would then move to the Consultation phase where the documents must be available on the website (as well as a few printed copies), they must also be provided to a number of regulatory bodies including Pendle Council, Natural England, the Environment Agency and Historic England and Lancashire County Council. ET suggested there may be other people who should be consulted including local developers.

In addition to the Plan being available, we need to provide residents with a newsletter explaining the process and how to comment, hold some consultation events and ensure that all options for contacting us are made available. It was suggested that it would be a good idea to have forms available for residents to make comments and suggestions.

It would be great if we could have the Plan ready for August and use the Tractor Run day as one of the consultation days since there are lots of visitors around that day.

Once the Consultation period (6 weeks) has been completed, the Steering Group will make any necessary changes to the Plan based on the comments received. For the Plan to go to the examiner, a Consultation Statement is required. ET will write this and it must state, amongst other things that the Neighbourhood Plan

- Conforms to Pendle's Strategic Plan.
- Meet the general conformity to National Planning Framework (NPPF).
- Meet EU obligations with regard to the SEA and HRA. This may be in the form of a Screening Report or assessments.

Pendle Council will select an examiner to review the Neighbourhood Plan and ensure that it conforms to conditions and legal checks. The examiner ultimately makes the decisions and can/may include some changes subject to the ultimate approval.

Once it has been approved by the examiner, the Plan will then be subject to a Referendum.

33.11 The next meeting will a Steering Group meeting in July.

33.12 There being no other business, the meeting was closed at 1pm.

Next Meeting – July 21 at 5pm via Zoom.

A Wilson, Secretary